

TOWN OF BRIDGEWATER

CONSERVATION & INLAND WETLANDS COMMISSION

INSTRUCTIONS FOR PERMIT APPLICATION

A. Complete all applicable questions:

SUBMIT FIVE (5) COPIES of the completed application **with the appropriate fee** in person or by mail to either the Town Clerk or the Land Use Coordinator in Town Hall.

APPLICATIONS MUST BE SUBMITTED AND RECEIVED NO LATER THAN THE WEDNESDAY PRIOR TO A REGULARLY SCHEDULED MEETING IN ORDER TO BE CONSIDERED AS BEING RECEIVED FOR THAT MEETING. THE FAILURE TO MEET THIS DEADLINE MAY RESULT IN A DELAY IN REVIEWING THIS APPLICATION.

B. Dates of Regularly Scheduled Meetings:

The **FIRST TUESDAY** of each month at 7:30 PM at Town Hall, unless otherwise posted. Applications must be received by the preceding Wednesday to be included on the agenda.

Land Use Coordinator Hours: Monday through Friday 8:30 AM to 12:30 PM, 860-354-2832

Town Hall: P.O. Box 216, Bridgewater, CT 06752

C. Fee Schedule:

- a. Copies of Regulations: \$2.00 - available from the Town Clerk
- b. All applications require the following fee(s) (Checks made payable to the Town of Bridgewater) which include a fee mandated by the State of Connecticut to fund environmental review teams (currently \$60.00):
 1. Subdivision/Resubdivision Review: Base Fee \$100.00, plus \$100.00 per lot, plus the fee mandated by the State of Connecticut (currently \$60.00). The Subdivision/Resubdivision Review Fee covers only the division of land. Additional applicable fee(s) will be due as set forth below.
 2. One Single-family Residential Unit Review (limit of one residential unit per lot): \$60.00, plus the fee mandated by the State of Connecticut (currently \$60.00).
 3. One Two-family Residential Unit(s) Review (limit of two residential units per lot): \$120.00, plus the fee mandated by the State of Connecticut (currently \$60.00).
 4. Other Multi-family Residential Unit(s) Review: Base Fee of \$100 per building, plus \$100 for each residential unit, , plus the fee mandated by the State of Connecticut (currently \$60.00).
 5. All other regulated activities (including, but not limited to, additions, swimming pools, tennis courts, septic systems, ponds, out-buildings, etc.) Review: \$30.00, plus the fee mandated by the State of Connecticut (currently \$60.00).
 6. Commercial Site Review: Base Fee \$500.00, plus \$500.00 per half acre (or fraction thereof) of area of disturbance as determined by the Commission, plus the fee mandated by the State of Connecticut (currently \$60.00).
 7. Permit Amendment: 30% of original fee, plus the fee mandated by the State of Connecticut (currently \$60.00).
 8. Permit Renewal: \$20.00, plus the fee mandated by the State of Connecticut (currently \$60.00)
 9. Public Hearing (if necessary): \$300.00 per hearing.

NOTE: The applicant may be required to supply additional information. To save time and avoid rejection of an application, read and use the Inland Wetlands and Watercourses regulations before applying.

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1. Applicant:

- a. Name _____
- b. Mailing Address _____
- c. Daytime Telephone Number _____
- d. Evening Telephone Number _____

2. Property Ownership:

- a. Applicant's interest in property (check one):

_____ Owner _____ Other (describe) _____

- b. If applicant is not owner of the property, or is one of a group of two or more owners, give the name, mailing address and daytime and evening telephone numbers of each owner or other owner (attach additional sheets if necessary).

Name _____

Mailing Address _____

Daytime Telephone Number _____

Evening Telephone Number _____

- c. If the applicant is not the owner, attach a letter of authorization from the owner permitting the applicant to act as agent for purposes of submitting this application.**

3. Location at which activity is proposed:

- a. Street address _____

- b. The Map, Block and Lot numbers from the Bridgewater Assessor's records for the parcel of land on which the proposed activities would occur.

Map # _____ Parcel # _____

- c. If there is no street number for the parcel of land on which the proposed activities would occur, provide the number of the nearest telephone pole and the approximate distance and direction of the pole from the nearest corner of the parcel and the street name, distance and direction to the nearest intersection.

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4. Describe the proposed activity, its purposes and intended use, amount and type of materials to be removed or deposited, structures and construction activities, the manner in which the work will be carried out and anticipated time of construction. Attach additional sheets if needed.

5. Provide the following areas in square feet; the term "affected," as used below, means excavated, filled, graded, grubbed or cleared of vegetation:

- a. Total area of lot or parcel: _____
- b. Total area of wetlands to be affected: _____
- c. Total area of watercourses to be affected: _____
- d. Total area of buffer areas to be affected: _____

6. Have the wetlands been marked (flagged) in the field? _____

7. Are any of the proposed activities:

- a. within 200 feet of Lake Lillinonah or the Housatonic or Shepaug Rivers? _____
- b. within 100 feet of any other watercourse or wetlands? _____

8. Attach scale drawings of the property and of the proposed activity that show the project in detail and include the following (5 copies of all written data are required):

- a. Date of drawings and name of person responsible;
- b. Property lines, scale of drawing, north arrow;
- c. Location(s) of wetlands, watercourses and buffer areas;
- d. Ground slope (percentage and direction) adjacent to wetlands and/or watercourses;
- e. Dimensions and exact locations of the proposed activity, including spoils deposit area(s), and the locations of existing and proposed buildings or improvements;
- f. Location(s) of soil erosion and sediment control measures.
- g. Location(s) of existing and proposed buildings and improvements.

9. List the name(s), address(es), title(s), and telephone number(s) of any and all professionals (such as soil scientists, engineers, surveyors, biologists, geologists and landscape architects) or contractor to be involved in the project. Attach additional sheets if necessary:

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10. Describe all alternatives considered and why the proposal set forth in the application was chosen. Attach additional sheets if necessary.

11. Describe plans for soil erosion and sediment control and other management practices and mitigation measures, including, but not limited to, measures to (1) prevent or minimize pollution or other environmental damage, (2) maintain or enhance existing environmental quality or (3) in the following order of priority, restore, enhance or create productive wetland or watercourse resources. Attach additional sheets if necessary.

12. Describe any future activities associated with, or reasonably related to, the proposed regulated activities that are made inevitable by the proposed regulated activities and that may have an impact on wetlands or watercourses. Attach additional sheets if necessary.

13. If the activities involve the installation or repair of a sewage disposal system(s) (septic system), has plan been approved by the Health Official? _____

14. List all other local, State and federal governmental permits, licenses and approvals that will be necessary to conduct the proposed activities.

15. Check whether any of the following circumstances applies:

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- ☐ Any portion of any wetlands or watercourse that may be affected by the proposed regulated activities is located within five hundred feet (500') of the boundary of an adjoining municipality;
- ☐ Any portion of the property on which the regulated activities are proposed is located within five hundred feet (500') of the boundary of an adjoining municipality;
- ☐ Traffic attributable to the completed project on the site will use streets within the adjoining municipality to enter or exit the site;
- ☐ Sewer or water drainage from the project site will flow through and impact the sewage or drainage system within the adjoining municipality;
- ☐ Water runoff from the improved site will impact streets or other municipal or private property within the adjoining municipality.

Note: If the top box is checked, the applicant must give written notice of this application, by Certified Mail, Return Receipt Requested, to the Inland Wetlands Agency of the adjoining municipality, on the same day this application is submitted.

16. List the names and addresses of the owners of all property that adjoins the lot or parcel on which the proposed regulated activities are to be conducted.

17. Please attach any additional information in support of the application.
(Refer to the Regulations, if necessary.)

18. The undersigned, as owner of the property, hereby consents to the inspections of the above-mentioned property by members or agents of the Conservation and Inland Wetlands Commission of Bridgewater, at reasonable times, both before and after a final decision has been issued by the Commission.

Signature of Owner

Date

19. The undersigned hereby certifies that the information provided in this application, including its supporting documentation, is true and not misleading; that the undersigned is familiar with all of the information provided in the application and accompanying materials; and that the undersigned is aware that obtaining a permit through deception or through inaccurate or misleading information may result in the revocation or suspension of the permit or other penalties.

Signature of Owner

Date